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DEPARTMENT OF EDUCATION

1963 SUMMER COURSES

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GENERAL
ANNOUNCEMENT

1963
SUMMER
COURSES

ONTARIO DEPARTMENT OF EDUCATION

ENROLMENT BY SUBJECTS

1962

Art	1,002
Audio-Visual Methods	477
Auxiliary Education	896
Elementary School Teacher-Librarians	80
Grade 13 Subjects	133
Guidance	565
Heads of Departments (Secondary)	324
Industrial Arts	132
Intermediate Science	96
Junior Education	412
Music	764
Physical and Health Education	1,105
Primary Education Supervisor's	92
Primary Methods	2,130
Secondary School Principals	209
Teaching English as a Second Language	67
	8,484

FOREWORD FROM THE MINISTER

This booklet outlines the largest summer school programme ever planned by the Department of Education. In 1963 nineteen different types of courses will be offered in nineteen Ontario communities. Included are two new courses—Intermediate Division Mathematics, and The Teaching of French to English-speaking Pupils in Elementary Schools. Opportunity for professional improvement will be offered to teachers in all sections of the province.

The obligations of a teacher, as a professional person in our society, are numerous. Foremost among these is the need to improve constantly in understanding and skill and to keep pace with the many new developments in education. That teachers are keenly aware of these responsibilities is evident from the record numbers who attended the summer sessions at Departmental Courses and at Ontario Universities last year. This trend is commendable and there is every expectation that it will continue.

The challenge to our schools and to the teachers who serve them was never greater. May I express the hope that the teachers who will attend summer schools this year will find new knowledge, new skills, and new spirit to meet this challenge.

William G. Davis

Minister of Education

Toronto, January 10, 1963

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COURSES AND CENTRES

I. If the number of duly qualified teachers who apply for admission is sufficient, the following courses leading to certificates will be provided by the Department of Education from Tuesday, July 2, to Friday, August 2, inclusive.

1. Art,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate, Parts I and II
      (iii) Supervisor's
      (iv) Specialist
   (b) At North Bay,
      (i) Elementary
      (ii) Intermediate, Part I

2. Audio-Visual Methods, at Cornwall, Kirkland Lake, Kitchener and Toronto,

3. Auxiliary Education,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate
      (iii) Specialist
      (iv) Course for Teachers of Trainable Retarded Children
   (b) At Pembroke,
      Elementary

4. Elementary School Teacher-Librarians, Parts I and II, at Toronto,

5. Grade 13 Subjects, at Ottawa and Toronto,

6. Guidance,
   (a) At Toronto,
      (i) Elementary
      (ii) Intermediate
      (iii) Specialist
   (b) At Dryden and Windsor,
      Elementary

7. Industrial Arts, at Toronto,
   (a) Elementary, Parts I and II
   (b) Supervisor's, Parts I and II

8. Intermediate Division Mathematics (Grades 7 and 8) at Toronto,

9. Intermediate Education (Grades 7 and 8), at Kemptville,

10. Intermediate Science (Grades 7 and 8), at Hamilton,

11. Junior Education, at Barrie, London and Peterborough,

12. Music, at Toronto,
    (a) Vocal (for Elementary Schools)
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's
    (b) Vocal (for Secondary Schools)
        (i) Intermediate, Type A, Part I
        (ii) Intermediate, Type A, Part II
        (iii) Specialist
    (c) Instrumental (for Elementary Schools)
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's
    (d) Instrumental (for Secondary Schools)
        (i) Intermediate, Type A, Part I
        (ii) Intermediate, Type A, Part II
        (iii) Specialist

13. Physical and Health Education,
    (a) At Kingston, for women qualified to teach in the secondary schools,
        (i) Intermediate, Type A, Parts I and II
        (ii) Specialist
    (b) At Toronto, for men qualified to teach in the secondary schools,
        (i) Intermediate, Type A, Parts I and II
        (ii) Specialist
    (c) At Hamilton, combined courses for men and women qualified to teach in the elementary schools,
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's
    (d) At Guelph, combined courses for men and women qualified to teach in the elementary schools,
        (i) Elementary, Type B
        (ii) Intermediate, Type B
    (e) At Toronto and the Lakehead, combined courses for men and women qualified to teach in the elementary schools,
        (i) Elementary, Type B

14. Primary Education, Supervisor's, at Toronto,

15. Primary Methods,
    (a) At Hamilton, Ottawa, Sarnia, and Toronto, Parts I and II
    (b) At Sault Ste. Marie, Part I only
    (c) At Kingston, Part II only

16. Secondary School Principals, Parts I and II, at Kingston,

17. Teaching English as a Second Language, at Toronto,

18. The Teaching of French to English-speaking Pupils in Elementary Schools, at Ottawa.

II. If the number of duly qualified teachers who apply for admission is sufficient, the Department of Education will provide the following short courses.

19. Art Refresher (July 2 to July 17, inclusive, and July 18 to August 2, inclusive), at Toronto,

20. Heads of Departments in Secondary Schools, August 19 to August 23, inclusive, at Waterloo,

21. Intermediate Division Mathematics (Grades 9 and 10), July 2 to 19, inclusive, at Toronto,

22. Music Refresher (Dates of the course may be obtained from the Director of Music), at Toronto,

23. Physical and Health Education for Secondary School Women, at Kingston (one or more weeks beginning July 2).

NOTE—Three publications of the Department of Education deal with summer courses.

1. The General Announcement of Summer Courses, 1963

   A copy is being sent to each school, with additional copies to the larger schools.

2. The Application Form

   One copy is being sent with each General Announcement and additional copies may be obtained upon application to the Deputy Minister.

3. The Mimeographed Circular regarding each course

   Before making application for admission, each teacher is urged to write to the Deputy Minister for the Mimeographed Circular which gives information regarding the course in which he is interested.

GENERAL INFORMATION

ADMISSIONS

1. The admission requirements for each course are outlined on the following pages. Teaching certificates mentioned are those issued by the Ontario Department of Education.

   Teachers-in-training at the Provincial Teachers' Colleges and the Ontario College of Education and teachers who hold Letters of Standing are eligible for admission to any of the courses for which they are otherwise qualified.

2. Application forms for admission to the courses are to be filled in and mailed to the Deputy Minister, Department of Education, Parliament Buildings, Toronto, along with a Certified Cheque or Money Order for the required fees. Each applicant may take only one course each summer.

3. **Candidates are strongly advised to apply early as anticipated heavy enrolments will make it necessary to limit numbers. In those courses, which by their nature can accept only a designated number of students, late applications will not be considered. Applications should be delivered to the Department on or before May 24, or be mailed to the Department in an envelope bearing a post-mark not later than May 24. A late fee of $2.00 will be charged on all applications received after this date.**

4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

5. Applicants are advised that Letters of Admission may not be mailed from the Department before June 3.

TRANSPORTATION

Reduced fares will be granted by the Canadian Passenger Association to teachers and dependent members of their families who accompany them, from stations in Canada. The teacher should purchase a one-way ticket at full fare from his home station to the place of the Summer Course and obtain from the ticket agent a standard convention certificate. Upon presentation of this certificate, signed by the Principal of the course, a ticket for the return journey may be purchased at one-half of the regular one-way fare. These reduced rates may be obtained during the three days before the opening of the course and not more than three days after the close of the course, not counting Sundays. Return tickets are valid for 30 days and will permit stop-overs, but they must be presented within three days of the close of the course.

REGISTRATION

1. All applicants shall present themselves for registration not later than 8.00 a.m. on the first day of the session at the places at which the courses are to be given.

2. In the five-week courses the classes will be organized and the work will begin not later than the morning of the second day. In most of the courses classes will be held during the first morning. In all short courses the work will begin during the morning of the first day.

ATTENDANCE

Since the courses are brief and the work concentrated, regular attendance is required. There is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

Since each Summer course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course. The one exception is that Vocal and Instrumental Music courses may be taken together.

FEES

Each teacher admitted to a five-week course will be required to pay a fee of $25.00. The fee for a course lasting three weeks is $15.00, for a two-week course it is $10.00 and for a one-week course it is $5.00. The fee for the Secondary School Principals' Course is $50.00. The fee for the Heads of Departments' course (Secondary Schools) is $15.00. A late fee of $2.00 will be required for all applications which do not reach the Department on or before May 24. Fees must be paid by Certified Cheque or Money Order (made payable to the Treasurer of Ontario) and must be submitted with the application form. No exchange is necessary on cheques. Ex-service men and women are not required to pay registration fees, but must submit, with the application form, documentary evidence of honourable discharge from active service.

ACCOMMODATIONS

1. The University authorities in Toronto are prepared to offer accommodation to teachers as follows:

   For men—University Residences—Secretary to the Dean, Devonshire House, University of Toronto; The Bursar, Victoria University; The Bursar, Trinity College; Secretary to the Dean of Men, University College.

   For women—Whitney Hall, Office of the Dean of Women, 79 St. George Street; Annesley Hall and Margaret Addison Hall, Office of the Dean of Women, Victoria University; St. Hilda's College, The Bursar, Trinity College.

   Teachers are advised to make arrangements for accommodation as early as possible, without waiting for the receipt of their Letters of Admission.

2. The Campus Co-operative Residence Inc., 32 Sussex St., Toronto 5, can provide accommodation and board for men and women. A limited number of apartments may be available.

3. The University authorities in Kingston are prepared to offer accommodation to teachers. Women teachers should address inquiries to the Dean of Women, Queen's University.

4. The University authorities in Hamilton are prepared to offer accommodation to teachers enrolled in the Physical and Health Education Summer Course. Inquiries should be addressed to the Warden, Wentworth House, McMaster University.

5. At the Federated Colleges of the Ontario Department of Agriculture in Guelph, some students may obtain lodgings in residence by writing the Director of Accommodation. Lists of rooming houses will be available for the others. All may obtain board on campus.

6. A list of boarding houses for teachers taking courses in Hamilton, London, New Toronto, North Bay, Ottawa, Peterborough, the Lakehead, Toronto or Windsor may be obtained from the Secretary of the Teachers' College in that centre.

DETAILS OF COURSES

Art

ELEMENTARY

The elementary course is offered in both North Bay and Toronto. To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates.

Those enrolled will be offered a wide choice of activities and units of study. Individual problems of the students will receive attention.

Students will complete several examples of art and crafts work and the integration of this work with other school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding specialists in various fields of art will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A candidate who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Elementary Art Certificate.

INTERMEDIATE, PART I

The Intermediate Course, Part I, is offered in both North Bay and Toronto. To this course may be admitted an applicant who holds the Elementary Art

Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

Students who complete the work of Part I of the Intermediate Art Course satisfactorily will be given a statement to this effect.

INTERMEDIATE, PART II

This and subsequent Art Courses described below are offered only in Toronto. To this course may be admitted a student who holds a letter for Part I of the Intermediate Art Course or who submits evidence of the successful completion of a course the Minister deems equivalent to the Intermediate Art Course Part I.

This course will be a continuation of the work taken in Part I of the Intermediate Art Course. Students who complete the course satisfactorily will receive an Intermediate Art Certificate.

SUPERVISOR'S

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and an Intermediate Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Candidates for the Supervisor's Certificate in Art will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

SPECIALIST

To this course may be admitted an applicant who

(a) holds a certificate or a Letter of Standing qualifying him to teach in a high or continuation school or a collegiate institute; and

(b) holds an Intermediate Art Certificate.

Candidates for the Specialist Certificate in Art will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

NOTE 1—An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has been admitted to an Art Course.

NOTE 2—Each teacher enrolled in an Art Course will be asked to pay an additional $5.00 fee for supplies and for the purposes of the students' organization.

REFRESHER

Two refresher courses will be offered in Toronto:

The first course will open on July 2 and close on July 17; the second will open on July 18 and close on August 2. To either or both of these courses may be admitted an applicant who holds at least an Intermediate Art Certificate. Students may elect any of the units of work for study during the course.

Audio-Visual Methods

To this course may be admitted an applicant who holds a certificate or a Letter of Standing valid in an elementary or secondary school in Ontario.

The Audio-Visual Methods course is planned to train teachers in the skilful use of various teaching aids. Experienced teachers, with proven leadership in the Audio-Visual field, serve as instructors and will demonstrate approved methods of using films, filmstrips, radio broadcasts, the feltboard, and several types of non-projected aids.

Demonstration lessons stress approved methods of using Audio-Visual aids in all grades and subjects. Those enrolled will have an opportunity to become thoroughly familiar with films available from the Audio-Visual Education Branch, and will evaluate new filmstrips recently produced. Training in the operation of film projectors, tape recorders, filmstrip, opaque and overhead projectors will be provided. Practical assignments are completed in workshop periods under skilled instructors.

An Audio-Visual Methods Certificate will be granted to those who complete the course successfully.

EQUIPMENT

1. Teachers are requested to bring to this Course:
   (a) A minimum of fifteen flat, unmounted pictures approximately 9″ x 14″, suitable for workshop training in mounting and filing procedures.
   (b) Ideas suitable for one stencil or one master sheet.
   (c) Scissors, felt pen, ruler.
2. Optional material which may prove useful:
   (a) Camera and accessories.
   (b) Material suitable for bulletin board display and group lesson assignment demonstration, preferably samples of work done by pupils.
   (c) 3″ magnetic tape reel for tape recorder.
3. Teachers are advised to make a survey of Audio-Visual aids in their own schools prior to registration. This survey should include the make and type of sound film projector, filmstrip projector, tape recorder, P.A. system, and duplicator.

Auxiliary Education

Summer Courses in Auxiliary Education will be held at Toronto and Pembroke. At the latter centre, the elementary course with options 104 and 105 will be offered. At time of registration, a fee of 50¢ will be collected by the Student Council for special activities.

ELEMENTARY

To the elementary course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario and submits evidence of two years of successful teaching experience, at least one of which has been in the schools of Ontario, certified by the school inspector concerned.

The course leading to the Elementary Auxiliary Education Certificate consists of three compulsory subjects.

11—Principles and Philosophies of Auxiliary Education

12—Introduction to Testing

13—Educational Evaluation

and one of the following options. Select your option from those listed below and indicate your choice in the Application Form. If this is not done your application is not considered complete and will be returned.

Note that only options 104 and 105 will be given in Pembroke.

Teachers of regular classes may select freely according to interest. It is considered that either option 104 or 105 offers the broadest scope.

Teachers planning to qualify to teach an auxiliary class must select the appropriate option.

*100—Limited Vision

*101—Orthopaedic

102—Auxiliary Work in Secondary Schools

*103—Home Instruction

104—Introduction to Remedial Work. (for teachers of regular classes or those who plan on doing remedial work. Teachers who plan to qualify to teach in an opportunity class refer to option 105.)

105—Teaching the Educable Retarded (for teachers of special classes for children of limited ability e.g. opportunity, academic vocational, or teachers interested in furthering their understanding of the problems of these children in the regular classroom.)

106—Speech Correction (this option includes work for teachers of hard-of-hearing pupils).

*107—Hard of hearing

108—Education of Gifted Children

* These options will be offered in 1963 only if a sufficient number apply.

INTERMEDIATE

To the intermediate course may be admitted an applicant who holds an Elementary Auxiliary Education Certificate.

The course leading to the Intermediate Auxiliary Education Certificate consists of two compulsory subjects:

21—Intellectual Assessment
22—Mental Health and Child Study

and one of the following options not previously taken. Select your option from those listed below and indicate your choice in the Application Form. If this is not done your application is not considered complete and will be returned.

Teachers of regular classes may select freely according to interest. It is considered that either option 104 or 105 offers the broadest scope. Teachers planning to qualify to teach an auxiliary class must select the appropriate option.

*100—Limited Vision
*101—Orthopaedic
102—Auxiliary Work in Secondary Schools
*103—Home Instruction
104—Introduction to Remedial Work (for teachers of regular classes or those who plan on doing remedial work. Teachers who plan to qualify to teach in an opportunity class refer to option 105).
105—Teaching the Educable Retarded (for teachers of special classes for children of limited ability e.g. opportunity, academic vocational, or teachers interested in furthering their understanding of the problems of these children in the regular classroom).
106—Speech Correction (this option includes work for teachers of hard-of-hearing pupils).
*107—Hard of Hearing
108—Education of Gifted Children

OR one of the following, *provided the prerequisite option has been taken.*

204—Diagnostic and Remedial Work
205—The Slow Learner and Educable Retarded
206—Speech Correction (this option includes work for teachers of hard-of-hearing pupils).
*207—Deaf and Hard of Hearing

For 204 to 207 the prerequisite option is 104 to 107.

* These options will be offered in 1963 only if a sufficient number apply.

SPECIALIST

To the specialist course may be admitted an applicant who holds an Intermediate Auxiliary Education Certificate.

The course leading to a Specialist Certificate in Auxiliary Education consists of two compulsory subjects:

31—Intellectual Assessment
32—Administration and Supervision of Auxiliary Education.

Each teacher will be assigned a pupil in need of a special programme. The teacher will diagnose the difficulty and conduct a programme of instruction. The three requirements for a Specialist Certificate in Auxiliary Education are as follows:

(a) an official letter stating that the course has been completed successfully;

(b) a detailed description of field work approved by the Provincial Director of Auxiliary Education Services, and submitted not earlier than six months following the completion of the course;

(c) successful experience in the field of Auxiliary Education, certified by the Superintendent of Special Services, the Provincial Director of Auxiliary Education Services, and the inspector concerned.

COURSE FOR TEACHERS OF TRAINABLE RETARDED CHILDREN

If the number who apply is sufficient, the Department of Education will offer a course for teachers and prospective teachers of trainable retarded children in classes operated by parents' groups. The course will be held in conjunction with the Auxiliary Education Summer Course in Toronto. Application forms are obtainable from the Auxiliary Education Services, Department of Education, 559 Jarvis Street, Toronto 5.

Commercial Subjects

The courses and supplemental examinations leading to Certificates in Commercial Subjects are now being offered by the Ontario College of Education. For further information, applicants should write to Ontario College of Education, 371 Bloor Street West, Toronto.

Elementary School Teacher-Librarians

This course, leading to a certificate as an Elementary School Teacher-Librarian, will consist of two summer sessions. Both parts will be offered in 1963.

PART I

To Part I of the course may be admitted a teacher who

(a) holds an elementary certificate or a Letter of Standing qualifying him to teach in the elementary schools of Ontario and submits evidence of two years of successful teaching experience, at least one of which has been in the elementary schools of Ontario, certified by the inspector concerned, and

(b) submits the statement which is printed on the application form, that he has served for at least one year as a teacher-librarian or submits the statement which is printed on the application form that he will be serving as a teacher-librarian in the following school year.

Subjects of Part I will include the following:

Children's Literature;

Organization and Administration of the Elementary School Library;

Introduction to School Library Resources and Services.

PART II

To Part II of the course may be admitted a teacher who has completed successfully Part I of the course during the summer of 1962.

Subjects of Part II will include the following:

History of Children's Literature

Cataloguing and Classification
Reference Materials
Practices and Problems in the School Library Programme.

NOTE 1—A list of book titles will be mailed to each candidate admitted to the course. Teachers are advised to familiarize themselves with at least one of the works of each author mentioned in the list.

NOTE 2—Since pre-reading is an important element of this course, candidates are advised to apply early, so that the list of titles may be forwarded in sufficient time.

NOTE 3—Enrolment in this course will be limited.

Grade 13 Subjects

1. Summer courses will be offered in some of the subjects of Grade 13 at Toronto and Ottawa. If there are sufficient applicants the following subjects will be offered.
   (a) At Toronto: English Composition, English Literature, Geography, History, Algebra, Geometry, Trigonometry and Statics, Botany, Zoology, French Authors, French Composition.
   (b) At Ottawa: English Composition, English Literature, History, Algebra, Geometry, Trigonometry and Statics, Special French Literature, and Special French Composition.

The number of papers a candidate may take will be limited to two, except in the case of English Composition or Special French Composition, which may in some cases be taken in addition to two other papers.

As the nature of the work will be very intensive, prospective applicants are advised to consult their local Secondary School Principals regarding material to be studied and to make whatever preparation is possible before the courses begin.

Candidates will please note that no August Departmental examinations in Grade 13 Subjects will be offered. Examinations may be written during the next regular Grade 13 examination period in June 1964.

2. To this course may be admitted a candidate who
   (a) holds
      (i) a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario, or
      (ii) a teaching certificate valid in the schools of any other part of the Commonwealth of Nations; or
   (b) is a member of a religious organization which is engaged in teaching in Ontario; or
   (c) has completed successfully
      (i) the requirements for admission to the Completing Year of the In-service Course at a Teachers' College other than the University of Ottawa Teachers' College, or
      (ii) the requirements for admission to the five-week Summer Session, Third Year, of the In-service Course at the University of Ottawa Teachers' College, or

(iii) the first year of the Two-year Course at a Teachers' College other than the University of Ottawa Teachers' College; or

(d) has taught for at least five months in the elementary schools of Ontario during the preceding school year under a Letter of Permission issued by the Minister to a school board on his behalf.

In addition to the applicants mentioned above, there may be admitted a limited number of teachers of Grade 13 classes who may wish to take one or two subjects for review purposes. Such teachers are reminded that the course of study, and hence the prescription in English and languages, will be those for the school year 1963–64.

Guidance

ELEMENTARY

1. To the elementary course may be admitted an applicant who
   (a) holds a certificate or a Letter of Standing qualifying him to teach in the schools of Ontario, and
   (b) submits evidence of two years of successful teaching experience, at least one of which shall have been in the schools of Ontario, certified by the school inspector concerned.
2. The course leading to the Elementary Guidance Certificate will include the following subjects.
   (a) Principles of Guidance and Counselling
   (b) Tests and Measurement
   (c) Group Work in Guidance
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examinations, will be granted an Elementary Guidance Certificate.

INTERMEDIATE

1. To the intermediate course may be admitted an applicant who holds an Elementary Guidance Certificate.
2. The course leading to the Intermediate Guidance Certificate will include the following subjects.
   (a) Counselling
   (b) Mental Health and Child Study
   (c) Organization and Administration of Guidance, and Elementary Statistics
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examinations, will be granted an Intermediate Guidance Certificate.

SPECIALIST

1. To the specialist course may be admitted an applicant who holds an Intermediate Guidance Certificate.

2. The course leading to a Specialist Certificate in Guidance will include the following subjects.
   (a) Adolescent Personality and Mental Health
   (b) Research and Statistics
   (c) School Guidance Services and the Community
3. The three requirements for a Specialist Certificate in Guidance are as follows:
   (a) an official letter stating that the course has been completed successfully; and
   (b) an original study in the field of Guidance approved by the Provincial Director of Guidance Services, and submitted not earlier than six months following the completion of the course; and
   (c) successful experience in the field of Guidance, certified by the Superintendent of Special Services, the Provincial Director of Guidance Services, and the inspector concerned.

Heads of Departments

This course will be offered from August 19 to August 23 at the University of Waterloo.

To this course may be admitted heads of departments, and a limited number of acting heads of departments, and specialists interested in becoming heads. Further details with regard to admission and accommodation are outlined in the Memorandum to Principals of Secondary Schools 1962–63: 31, mailed to schools early in January.

General sessions and individual subject seminars will be included in a concentrated course designed to give maximum practical assistance to a head of department in such areas as the following:

(a) efficient organization and administration of a department;
(b) the duties of a Head as seen by the Superintendent, Principal, Inspector, and other teachers;
(c) effective in-service training for young teachers;
(d) the building of good courses of study for the various grade levels and Branches of the Secondary School Programme;
(e) teaching-aid materials;
(f) texts and reference books in a subject field;
(g) testing procedures;
(h) supplementary reading and reference in all subject fields;
(i) any kindred topics in which the subject groups may be interested.

High School Assistant's Certificate, Type B

The eight-week course by which successful elementary school teachers may become qualified as secondary school teachers is now offered as one of the Ontario College of Education courses.

For information regarding this course, teachers should write to The Registrar, Ontario College of Education, 371 Bloor Street West, Toronto.

Home Economics

The courses leading to certificates in Home Economics are offered by the Ontario College of Education. For information regarding these courses, teachers should write to The Registrar, Ontario College of Education, 371 Bloor Street West, Toronto.

Industrial Arts

ELEMENTARY

This course is intended to provide training for teachers of industrial arts and to assist regular grade teachers and auxiliary-class teachers in gaining knowledge of hand-work and crafts which will be useful in their work.

The course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1963.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

An applicant who has completed satisfactorily Part I of this course, or Part I of the course leading to the former Type B certificate, may be admitted to Part II of this course.

An applicant who has completed successfully Part II of the course will receive an Elementary Industrial Arts Certificate.

SUPERVISOR'S

This course consists of two summer sessions of 175 hours each. Part I shall be taken before Part II. Both parts will be offered in 1963.

To Part I may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who

(a) holds an Elementary Industrial Arts Certificate, Type B, or

(b) completed satisfactorily Part II of the Elementary Industrial Arts Course in 1959.

To Part II may be admitted a teacher who holds a Certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who

(a) obtained an Elementary Industrial Arts Certificate in 1959,

(b) holds an Elementary Industrial Arts Certificate, Type A, or

(c) has completed Part I of the Supervisor's course.

An applicant who has completed successfully Part II of the course will receive an interim Supervisor's Certificate in Industrial Arts.

NOTE 1—Applicants will be required to pay $1.00 for the use of the social committee. This will be collected on registration.

NOTE 2—A teacher of industrial arts for grades 7 and 8, who teaches industrial arts in an elementary school less than 12 hours each week, shall hold a Certificate or Letter of Standing qualifying him to teach in an elementary school in Ontario and the new Elementary Industrial Arts Certificate, or the Elementary Industrial Arts Certificate, Type B, or standing in Part II of the Elementary Industrial Arts Course offered in 1959.

NOTE 3—A full-time teacher of industrial arts in an elementary school shall hold a Certificate or a Letter of Standing valid in an elementary school in Ontario and an Interim Supervisor's Certificate in Industrial Arts or an Intermediate Industrial Arts Certificate.

NOTE 4—The one-year course at the Ontario College of Education leading to the Interim Intermediate Certificate will be offered in 1963–64. For information and applications, candidates should write to Director of Industrial Arts, Ontario College of Education, 371 Bloor St. W., Toronto 5.

NOTE 5—Summer courses leading to the Interim Specialist certificate in Industrial Arts are being offered by the Ontario College of Education. For application forms, apply as in Note 4 above.

Intermediate Education

(GRADES 7 AND 8)

This course, leading to a certificate in Intermediate Education, will be re-introduced in 1963, in a new form. While the course will be intended to be of particular benefit to teachers of town, village and rural schools, teachers of urban centres should also find it to be of value.

This course will include lectures, discussions and activities related to the pupils and programme of Grades 7 and 8. In addition to a basic course in the psychology of adolescence, emphasis will be placed on the teaching of English, Mathematics, Science, History and Geography. Special attention will be given to the problems of supervision and administration in the small school.

Workshop sessions will allow opportunity for discussion. It is expected that demonstration classes will be arranged.

To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned. Each applicant must furnish proof of teaching experience by having his inspector sign the appropriate statement on page two of the Summer Course Application Form.

Intermediate Division Mathematics

(GRADES 7 AND 8)

This course of five weeks' duration (July 2 to August 2) which is being introduced in 1963 leads to a certificate in Intermediate Division Mathematics valid in an elementary school in Ontario.

The course is primarily for teachers interested in the new approach to mathematics as it may apply to Grades 7 and 8. In addition, however, some time will be directed to the following general features:

(a) A look downward to the mathematics below Grade 7 to study the implications of some of the programmes being tried in lower grades.

(b) A glance upward to Grades 9 and 10 to give teachers of Grades 7 and 8 an overview of the implications of the new approach as it is being taught in several Ontario secondary schools.

To this course may be admitted a teacher who

(i) holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario.

(ii) submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned, and

(iii) submits evidence that he has taught in the year 1962–63 or will be teaching in 1963–64 the mathematics of Grades 7 and/or 8.

NOTE—Enrolment in this course will be limited.

Intermediate Division Mathematics

(GRADES 9 AND 10)

This short course of three weeks' duration (July 2 to July 19) is primarily for teachers who are interested in teaching the mathematics of Grades 9 and 10 by the new approach. However, a few lectures during the course will be devoted to the general background of mathematics and to the implications of the new approach in Grades above 10 and below 9.

To this course may be admitted a candidate who

(i) holds a teaching certificate or a Letter of Standing valid in the elementary or secondary schools of Ontario.

(ii) submits evidence from the principal of the school concerned that he will be teaching mathematics of Grades 9 and/or 10 during the school year 1963–64.

NOTE 1—This course does not lead to a certificate nor may it be counted as credit towards certification.

NOTE 2—Enrolment in this course will be limited.

Intermediate Science

(GRADES 7 AND 8)

This course leads to a certificate in Intermediate Science and is being offered at Hamilton Teachers' College in 1963.

The course is for teachers interested in the elementary school science programme. Its content includes a concentrated study of: plant life, animal life, physical science, conservation, astronomy, and meteorology. The programme combines lecture periods with laboratory and field work. A special series of lectures dealing with such topics as: the philosophy of science teaching, methods, organizing effective programmes, pupil records, and evaluation is included. In scope and content the course is designed for teachers of the Intermediate Division. However, it offers much value to teachers working in the Junior Division.

To this course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned. Each applicant must furnish the required

proof of teaching experience by having his inspector sign the appropriate statement on page two of the Summer School Application Form.

EQUIPMENT

A teacher attending the Science Course is required to furnish his own working material for science collections (plant, rock, etc.). As part of the time is devoted to field trips, suitable wearing apparel should be brought to the course as well as field glasses and other necessary equipment.

NOTE—A fee not exceeding $10.00 to cover the cost of field trip transportation and social events will be collected.

Junior Education

(GRADES 4, 5 AND 6)

Summer Courses in Junior Education will be offered, in 1963, in Barrie, London and Peterborough. This course, leading to a certificate in Junior Education, will deal with the curriculum and methods of the Junior Division (Grades 4, 5 and 6).

The course will give teachers who enrol the opportunity to select either the basic programme or the optional programme which allows concentration on given areas of the curriculum for junior grades.

The basic programme will consist of lectures, discussion groups and activities designed to improve the competence of teachers in the division. In addition to a course in psychology, appropriate to the division, special attention will be given to the teaching of Language Arts (Reading, Literature, Composition, Grammar, Spelling) Social Studies, Arithmetic, Science and Health, and Group Procedures.

In the optional programme teachers will be required to take units in Reading and Literature, and Psychology. In addition they will be asked to make a choice of two units from the following list:

Unit I—English (Composition, Grammar, Spelling)

Unit II—Arithmetic

Unit III—Social Studies

Unit IV—Science and Health

Where possible students in both programmes also will hear guest lecturers discuss techniques of teaching Music and Physical Education, the use of oral English, and the place of educational television in the classroom. Demonstration classes will be arranged.

To the course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary school in Ontario and who submits evidence of two years of successful teaching experience, at least one year of which shall have been in the elementary schools of Ontario, certified by the inspector concerned. Each applicant must furnish proof of the

required teaching experience by having his inspector sign the appropriate statement on page two of the Summer Course Application Form.

Following application each student will receive further information and a form on which his choice of programme may be indicated.

NOTE—In order that there may be efficient organization in the two programmes it is required that applications be in the Department not later than May 24. No assurance can be given that applications received after this date will be considered.

Music

Courses for teachers of vocal and instrumental music are being offered at Toronto.

VOCAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in the elementary schools of Ontario, and has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type B. To this course may be admitted an applicant who holds the Elementary, Type B, Certificate.

(3) Supervisor's. To this course may be admitted an applicant who holds the Intermediate Type B, Certificate.

VOCAL (for Secondary Schools)

(1) Intermediate, Type A, Part I. To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario or who holds standing in eight Grade 13 papers including English Composition and English Literature and who has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type A, Part II. To this course may be admitted an applicant who holds the Vocal, Intermediate, Type A, Part I, Certificate.

(3) Specialist. To this course may be admitted an applicant who holds the Vocal, Intermediate, Type A, Part II, Certificate, and who holds one of

(i) The degree of Bachelor of Music of the University of Toronto,
(ii) The degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto,
(iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,
(iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music,
(v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario,

(vi) The Diploma of Fellow of the Royal Canadian College of Organists,
(vii) The Diploma of Fellow of the Royal College of Organists,
(viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of
The Diploma of Licentiate of the Royal Schools of Music, London, England
The Diploma of Licentiate of the Trinity College of Music, London, England,
The Diploma of Associate of the Royal College of Music, London, England.

INSTRUMENTAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted an applicant who holds a certificate or Letter of Standing qualifying him to teach in the elementary schools of Ontario, and has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type B. To this course may be admitted an applicant who holds the Elementary, Type B, Certificate.

(3) Supervisor's. To this course may be admitted an applicant who holds the Intermediate, Type B, Certificate, and who holds one of
(i) The degree of Bachelor of Music of the University of Toronto,
(ii) The degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto,
(iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,
(iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music,
(v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario,
(vi) The Diploma of Fellow of the Royal Canadian College of Organists,
(vii) The Diploma of Fellow of the Royal College of Organists,
(viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of
The Diploma of Licentiate of the Royal Schools of Music, London, England,
The Diploma of Licentiate of the Trinity College of Music, London, England,
The Diploma of Associate of the Royal College of Music, London, England.

INSTRUMENTAL (for Secondary Schools)

(1) Intermediate, Type A, Part I. To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario or who holds standing in eight Grade 13 papers, including English Composition and

English Literature, and who has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type A, Part II. To this course may be admitted an applicant who holds the Instrumental, Intermediate, Type A, Part I, Certificate.

(3) Specialist. To this course may be admitted an applicant who holds the Instrumental, Intermediate, Type A, Part II, Certificate, and who holds one of

(i) The degree of Bachelor of Music of the University of Toronto,
(ii) The degree of Bachelor of Arts obtained in the Honour Course in Music at the University of Toronto,
(iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,
(iv) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music,
(v) The Music Graduate in Pedagogy Diploma of the University of Western Ontario,
(vi) The Diploma of Fellow of the Royal Canadian College of Organists,
(vii) The Diploma of Fellow of the Royal College of Organists,
(viii) The Grade 5 Certificate in Theory of the Royal Conservatory of Music of Toronto (or its equivalent) and any one of

The Diploma of Licentiate of the Royal Schools of Music, London, England,

The Diploma of Licentiate of the Trinity College of Music, London, England,

The Diploma of Associate of the Royal College of Music, London, England.

Students admitted to the music course will be required to participate in the Summer School Choir or Orchestra, including one evening performance.

Each applicant for the vocal course will submit with the application form, a statement as to which section of the Choir (soprano, alto, tenor, bass) his or her voice will best suit.

NOTE 1—Candidates for entry to the Vocal, Intermediate, Type A, Part I Course, or the Instrumental, Intermediate, Type A, Part I Course, who do not hold a basic teaching certificate will be required to pass the medical examination as prescribed for Teachers' College or Ontario College of Education admission. Further information will be supplied to these candidates on receipt of their official application forms.

NOTE 2—Examinations for certificates in Vocal or Instrumental Music will be held at the close of the course at the centre of instruction.

NOTE 3—The courses in music will include the following subjects: Methods, Practice Teaching, Materials, Arranging, Performance, Conducting, Music Appreciation, and Sight Singing.

NOTE 4—Students attending the music courses will be required to provide themselves with a limited number of text-books, particulars of which will be specified with the formal letter of admission.

NOTE 5—Each student enrolled in an Instrumental Course will be required to pay an additional fee of three dollars on registration.

REFRESHER COURSES

Refresher courses for Vocal Music Type "B", Vocal Music Type "A", Instrumental Music Type "B" and Instrumental Music Type "A" are open to persons who have taken the senior certificate in the category concerned. Applicants should write for information to the Director of Music.

Physical and Health Education

SECONDARY SCHOOL COURSES

Separate courses will be offered for men and women. The women's course will be at Queen's University, Kingston. The men's course will be held in Toronto.

These courses will lead to the following certificates.

INTERMEDIATE, TYPE A

The course leading to an Intermediate Physical and Health Education Certificate, Type A, consists of two summer sessions (Intermediate, Parts I and II).

An applicant for admission to the course shall hold a certificate qualifying him to teach in a high or continuation school or a collegiate institute.

Where an applicant holds an Interim or Permanent Elementary Physical and Health Education Certificate, Type A, granted under former regulations, he may be admitted to the second summer session (Intermediate Part II).

SPECIALIST

To this course may be admitted an applicant

(a) who holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, and an Intermediate Physical and Health Education Certificate, Type A, and who has taught for a period of at least one year in a secondary school in Ontario, or in Grade 9 or 10 of a public or separate school in Ontario, or

(b) who holds an Interim High School Assistant's Certificate, Type B, or a Permanent High School Assistant's Certificate, and a Supervisor's Certificate in Physical and Health Education, and who passes the qualifying examinations held at the beginning of the course.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed uniforms in practice classes. The approximate cost of a uniform is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

REFRESHER COURSES

WOMEN

Women teachers who hold the Specialist Certificate in Physical and Health Education are eligible to attend the summer course at Queen's University and

enrol in those courses best suited to their needs. Such teachers must apply in the regular manner and register along with the regular students at the opening of the course. Students taking the Refresher Course may study one or more subjects and remain at the course for one or more weeks. The fee for this Refresher Course shall be five dollars per week.

NOTE 1—Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

NOTE 2—Students in Kingston will be required to pay the same fee for social and athletic purposes as is paid by students who are enrolled in summer courses offered by Queen's University.

ELEMENTARY SCHOOL COURSES

Combined courses for elementary school men and women teachers will be offered at Hamilton, Guelph, Toronto and the Lakehead. All four units will be offered in Hamilton. Units one, two and three will be offered at Guelph. At Toronto and the Lakehead Units one and two only will be offered.

All students in the Physical and Health Education Courses are required to wear the prescribed uniforms in practice classes. The approximate cost of each uniform is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

UNIT ONE —devoted mainly to Primary Grade Work (1–3) but includes skills for some of the major games.

UNIT TWO —Junior Grade Work (4–6)

UNIT THREE—Senior Grade Work (7 and 8)

UNIT FOUR—Supervisory Work

NOTES

1. Applicants to any of the Physical Education Summer Courses must hold a certificate or a Letter of Standing valid in an elementary school in Ontario.
2. Either UNIT ONE or UNIT TWO may be taken during the first summer. Successful completion of either course gives an Elementary Certificate.
3. Successful completion of *either* UNIT ONE or UNIT TWO will admit student to UNIT THREE
4. Any two of the first three units will give the successful student the first part of the Intermediate Certificate.
5. Successful completion of the first three units will give the full Intermediate Certificate.
6. Students applying for admission to the Supervisor's Course must fulfil the following prerequisites:
   (a) Successful completion of the first three units.
   (b) Evidence of at least 5 years of successful teaching experience, as certified by the Inspector concerned, in an elementary school. This experience must include the teaching of Physical Education for at least one year in each of any two divisions of the elementary school (Primary, Junior, Intermediate).

7. Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

8. Students in the Hamilton Physical and Health Education Courses for elementary school teachers will be required to pay the same fee for social purposes as is paid by students who are enrolled in summer courses offered by McMaster University.

9. The number of students at Hamilton will necessarily be limited by the space available so early application is advisable.

Primary Education, Supervisor's

This course, leading to the Supervisor's Certificate in Primary Education, will offer advanced training for teachers or supervisors for the Primary Division.

To the course may be admitted a teacher who

(a) holds Primary Methods Certificates (Part I and Part II), and

(b) submits evidence of at least five years of successful teaching experience, at least three years of which shall have been in Grades 1, 2, or 3, of an elementary school in Ontario, certified by the inspector concerned.

The course will include lectures, group discussion, and workshop activities related to the philosophy, psychology, and instructional programme of the Primary Division.

Each applicant for admission to this course will be required to have her inspector certify, by signing the appropriate statement on page two of the Summer Course Application Form, that she has had the necessary teaching experience.

Primary Methods

PART I. The course leading to the Primary Methods Certificate, Part I, consists of one summer course which deals with special educational psychology, administration, methods and activities in Kindergarten and with a "Readiness for Grade 1" programme.

PART II. The course leading to the Primary Methods Certificate, Part II, consists of one summer course which deals with special educational psychology, administration, methods and activities in the Primary Division (Grades 1, 2, 3).

To either part may be admitted an applicant who holds a certificate or a Letter of Standing valid in the elementary schools of Ontario. Either course may be taken first.

NOTE—Students who enrol in a Primary Methods summer course will be required to pay a small fee for social events. The amount of the fee will be determined by the student body.

School Librarianship

The courses for Secondary School Teachers leading to certificates in School Librarianship are now offered by the Ontario College of Education. For information regarding these courses teachers should write to The Registrar, Ontario College of Education, 371 Bloor Street West, Toronto.

Secondary School Principals' Course

FOURTH COURSE—SECOND SESSION
FIFTH COURSE—FIRST SESSION

A candidate who has met the admission requirements outlined in the Memorandum to Principals of Secondary Schools 1962–63:16 dated September 27, 1962, re the Secondary School Principals' Course, and who has passed the oral examination may be admitted to the second session of the fourth course or the first session of the fifth course, as the case may be.

All candidates, including those who were in attendance at the first session of the fourth course, are required to obtain an official Departmental summer course application form and to file this completed form with the Deputy Minister of Education.

The candidate who completes the first and second sessions of the fourth course satisfactorily and who, on September 1, 1963, holds a position as a Principal or a Vice-Principal, will be granted a Secondary School Principal's Certificate. A candidate who does not hold either of these positions will be granted an Interim Secondary School Principal's Certificate valid in a secondary school for five years from the date of issue.

The registration for both of the above courses will be limited.

Teaching English as a Second Language

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. It is designed for teachers who are supervising or teaching evening classes in English and citizenship for adult newcomers in Ontario.

The course is intended to help such supervisors and teachers improve their efficiency by

(a) learning of the latest developments in the science of linguistics as they affect the teaching of a second language;

(This will be presented by competent instructors in linguistics and will be designed to illustrate through lectures and exercises those aspects of learning English that involve the structure and phonology of the language.)

(b) improving their teaching techniques;

(Lectures and demonstrations will be given by a specialist in techniques and methods of teaching English as a second language. Each teacher will be required to do a minimum of six hours of practice teaching in evening classes.)

(c) increasing their understanding of the problems involved in learning a foreign language;

(Participants will spend some time learning a foreign language in a course designed to dovetail with the method and content of the other sections of the curriculum.)

(d) developing co-operatively the most effective approaches to the problems of grading, testing, supervising, and administering classes for newcomers;

(This will be done through lectures and informal workshops.)

(e) learning to appreciate the sociological and psychological problems facing the newcomers in learning English, and in adjusting themselves to the realities of their new life in Canada.

(Some time will be spent in examining the cultural implications of language learning by adults who have moved from one cultural environment into another, and who are faced with the necessity of making a number of social and psychological adjustments.)

Students who complete this course satisfactorily will be granted a Certificate in Teaching English as a Second Language.

The Teaching of French to English-Speaking Pupils in Elementary Schools

In 1963 this course is intended for teachers who are presently teaching French to English-speaking pupils in Ontario elementary schools or who are being assigned to such duties for the school year 1963–64.

The course will include a study of methods, new and effective techniques and teaching aids, class organization and objectives. Seminars and demonstration classes will form an important part of the programme.

A certificate as Teacher of French to English-speaking Pupils in Elementary Schools will be granted to those who complete the course successfully.

To this course may be admitted an applicant who holds

(i) a permanent teaching certificate obtained through attendance at the University of Ottawa Teachers' College

OR

(ii) a certificate or a Letter of Standing qualifying him to teach in the English-speaking elementary schools of Ontario

AND

(iii) each applicant must furnish proof that he is teaching French in the English-speaking elementary schools of Ontario during the current school year or is being assigned to such duties in 1963–64 by having his inspector sign the appropriate statement on the Summer School Application Form.

Technical Subjects

Courses and examinations leading to Vocational certificates in Technical Subjects, including Boys and Girls Occupational Training, are offered by the Ontario College of Education. For information and application forms, candidates should write to: Director of Vocational Teacher Education, Ontario College of Education, 371 Bloor St. W., Toronto 5.

EXAMINATIONS

Summer Course Examinations

1. Examinations for certificates will be held at the close of each summer course at the centres of instruction. Applications for admission to these examinations shall be made to the principal, from whom time-tables may be obtained.
2. No fees are charged for these examinations.
3. To qualify for admission to these examinations, each candidate shall have been duly admitted to a summer course, shall have attended regularly, and shall have completed satisfactorily the work of the course.

NOTE—August Departmental examinations in Grade 13 subjects will not be offered.

Appeals

A candidate who fails at the summer course examination for a certificate may have his case reconsidered if, within two weeks after the announcement of the results, his appeal, with the required fee of $2.00, and a statement of the grounds upon which it is based, is lodged with the Deputy Minister. The fee will be refunded if the appeal is sustained.

Details of New Certification Plan

The Elementary-School Teacher's Certificate was the basic teaching certificate issued to Ontario elementary-school teachers prior to June 1962. The new plan, initiated at that time, replaced this certificate, and its predecessor the First Class Certificate, by providing four levels of certificate. Teachers now are granted Elementary-School Teacher's Certificates, Standard 1, Standard 2, Standard 3 or Standard 4, according to their qualifications.

The Standard 1 Certificate will be the basic certificate issued to most graduates of the Teachers' Colleges.

The Standard 2 Certificate may be obtained by a teacher who, in addition to holding the Standard 1 or equivalent certificate, has credit in five university subjects for each of which successful completion of a five-week Departmental summer session, or an equivalent Departmental winter session, may be substituted.

The Standard 3 Certificate may be obtained by a teacher who, in addition to holding the Standard 1 or equivalent certificate, has credit in ten university subjects for each of which, to a maximum of five, may be substituted successful completion of a five-week Departmental summer session or an equivalent Departmental winter session. In fairness to experienced teachers who have already pursued a study plan having more professional than academic content, successful attendance at each five-week Departmental summer session or equivalent Departmental winter session offered prior to September 1, 1963, may be substituted for one required university subject to a maximum of ten.

The Standard 4 Certificate may be obtained by a teacher who, in addition to holding the Standard 1 or equivalent certificate, holds a B.A. degree from an Ontario university, or a degree considered equivalent by the Minister.

The students graduating from the Teachers' Colleges on or after June, 1962, will be granted the appropriate new-type certificates. The details of the procedure to be followed by qualified teachers wishing to replace the certificates they now hold with new certificates of the appropriate level, are outlined in Circular 635, which may be obtained from the Registrar, Ontario Department of Education.

It is hoped that the establishment of the four levels of certificate will provide an incentive to elementary-school teachers to improve their qualifications year by year, and that a large proportion of those for whom teaching becomes a career will raise their certificates from level to level, through extramural or intramural study, and will ultimately be successful in obtaining university degrees.

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